

Appendix C – Chapter VII—CIRM Grant Administration Policy

RFA 07-01 applicant institution_____

Date prepared: _____

Prepared by: _____

Title: _____

Contact info: tel: _____

Email: _____

CIRM SHARED LABORATORY AND STEM CELL TECHNIQUES COURSE

QUARTERLY PROGRESS REPORT

Please complete the information below based on the current status of the project. Attach an explanation of the variances between the adjusted schedule (the schedule included in the RFA with a start date of the notice of grant award) to the current schedule.

ACTIVITY/MILSTONE	Schedule Dates from original RFA	Adjusted to Notice of Grant Award Date	Current Schedule as of _____.	Variance (attach explanation)
Prepare Preliminary Plans (from/to)				
Approval of PPs (date)				
Prepare Working Drawings (from/to)				
Approval of WDs (date)				
Advertise for Construction Contract (from/to)				
Contract Award (date)				
Construction Activities (from/to)				
Beneficial Occupancy (date)				
Notice of Completion (date)				
Equipment Purchases (from/to)				

“**Preliminary Plans**” (PPs) represent approximately 35 percent of the design effort, or would be considered completion of the "Design Development" (DDs) phase of architectural work.

“**Working Drawings**” (WDs) represent drawings and specifications from which a contractor may determine the full extent of work contemplated in the project for purposes of submitting a bid; may be referred to as completion of “Construction Documents” (CDs) phase of architectural work